

**CIL Grants Working Party**

**Draft Terms of Reference**

**Membership:**

The size and makeup of the CIL Grants Working Party will remain the same as the existing Grants Working Party with the exception of the inclusion of the Vice Chair of Policy and Resources.

Chair to be agreed by Members at first meeting of the CIL Grants Working Party.

This will be supplemented with Officers attendance to present the findings of the appraisal of each business case along with outline recommendations.

**Function:**

1. To review and consider Officer recommendations on Stage One Application Forms eligible to proceed and submit a Stage Two Application Form for final consideration (as outlined in point 2 below).
2. To consider the business case of individual schemes requesting Community Infrastructure Levy funding against the established scheme criteria, and make recommendations for final funding decisions by Full Council:
  - i. The consideration of individual applications for funding alongside a detailed business case and Officers appraisal report;
  - ii. Ensuring that successful projects meet the agreed scheme criteria;
  - iii. Collectively ensuring that tangible benefits will be delivered for Ryedale communities;
  - iv. Considering individual projects in their own merits and their ability to deliver as per points i - iii above, regardless of geographical location;
  - v. Making recommendations for decisions and conditions of grant for final approval by Full Council; and
  - vi. Ensuring that cumulative expenditure does not exceed the amount of **£3,179,495.68** which was the available balance of CIL funding as of 15 September 2022 when Council agreed to proceed with the allocation of funds.
3. Meetings of the Working Party will take place both in-person and online on an ad hoc basis to ensure a timely decision-making process for applicants.